

## **Item 6: Governance and Terms of Reference**

### **1.0 Nominees for a Lincoln Town Deal Board, Vice-Chair**

The current terms of reference allow for the provision of a Vice-Chair to cover meetings when the Chair is unable to attend. Further to requests for nominees for the position, sent out by Democratic Services in April 2024, only one was received, Angela Andrews. The Board is therefore requested to vote on acceptance of the current nominee for Vice-Chair.

### **2.0 Proposed amendment to Investment Subcommittee Terms of Reference**

Due to the reduced size of the core Investment Sub-Committee membership and ongoing issues of being able to establish a quorum at meetings, it is proposed that attendance at further meetings be extended to all other Board members on a voluntary basis. In addition, to enable Board members attending to have voting rights.

Proposed changes are highlighted in a copy of the Terms of Reference at Appendix A of the report.

### **3.0 Membership Review**

There are members of the Board that have not attended any meetings for over a year, despite efforts from the secretariate to encourage their engagement and attendance. Following a review of such cases with the Lincoln Town Deal Board Chair, Board are requested to recommend that such members be resigned from the Borad and alternative representation sought.

### **4.0 Recommendations**

Board is requested to:

- Agree the nomination of Angela Andrews as Vice-Chair of the Lincoln Town Deal Board
- Accept the proposed amendments to the Investment Sub-Committee Terms of Reference
- Agree the approach outlined in respect of long-term nonattendance of Board Members